

## Guidelines for Journal Manuscript

### Manuscript Topics

Journal of Mathematics Education (JME) is an annual and peer reviewed professional academic research journal. JME aims at promoting communication in mathematics education internationally, especially between West and East. The goal of JME is to provide opportunities for all scholars to conduct research on mathematics education, with emphasis on assessment, curriculum, instruction, theory, technology, equity, as well as features and book review relating to mathematics education.

### Manuscript Preparation

Manuscripts should be double-spaced. Use the sample paper as a model, included in the Seventh Edition Publication Manual of the American Psychological Association (<https://apastyle.apa.org/style-grammar-guidelines/paper-format/professional-annotated.pdf>).

Manuscripts should include the following components:

- Microsoft Word version of your manuscript including a cover sheet containing the title, author(s) and academic rank(s), professional affiliation(s), and email address(es).
- An abstract of a single-paragraph summary of the paper, including approximately 150 to 250 words on page 2 followed by three to five key words.
- Typed double-spaced manuscript using a 12-point font, with 1" margins on top, bottom, and sides. The manuscript should be 4000 - 5000 words in length, excluding figures, tables, references, and appendices.

### Review Procedures

All manuscripts are subject to a peer review process. Manuscripts should not have been previously published nor be under consideration for publication in any other journal.

- Type of review: Blind review
- Number of reviewers: Two
- The Editor will use three categories to notify the author of the decision based on reviewers' comments: Accept, Revise and Resubmit, or Reject.
- The revised manuscript will be reviewed by a new set of external reviewers.

### Review Criteria

The following criteria will be used by reviewers in evaluating the appropriateness of manuscripts for publication in JME:

- Relevant and significant
- Theoretical framework
- Addresses K-12 mathematics education issues
- Importance of research questions
- Research methods
- Data analysis
- Results
- Discussion and conclusion
- Writing style
- Contribution to new knowledge

### Timeline for the Submission and Review Process for Regular JME Issues

Time for submission: Please submit your manuscript to [editor4jme@gmail.com](mailto:editor4jme@gmail.com) by the end of February for the June issue, and by the end of August for the December issue. Decision by editor: end of March, and end of September, respectively.